



MEMORANDUM, DCD #21, 2020-21

To: Chairs & Academic Director
Cc: Chairs' & Academic Director's Assistants, Departmental/Undergraduate Assistants
From: James Donaldson, Vice-Dean Recruitment, Enrolment & Student Success
Date: 26 April 2021
Re: **Faculty Representatives in SEM Working Groups**
Note: For broad distribution within Academic Departments & Centre

Dear Colleagues,

The Strategic Enrolment Management (SEM) process has begun, with the establishment of an Oversight Committee and several Working Groups. The framework and groups are illustrated online - [UTSC SEM Framework Structure](#).

We want to have good faculty representation in each of the working groups, to ensure a balanced set of voices are heard. To assist in this process, we ask that you please identify who in your department would be a good candidate to contribute to the success of a working group. Names should be sent to Suma Philip suma.philip@utoronto.ca by **Thursday May 6, 2021**.

Thanks again for all the great work that you have done, and continue to do, in your roles as department leaders!

Best wishes,

Jamie Donaldson
Vice-Dean Recruitment, Enrolment & Student Success